



2019 Canada Winter Games Team Manager Application

The Canada Winter Games are a multi-sport event held every four years with the inception of Ringette in 1991 in Charlottetown, PEI. Since then, the Ringette Saskatchewan Association (RAS) has provided many athletes and team staff with the opportunity to participate in this unforgettable competition. The next Canada Winter Games will be held February 15 to March 3, 2019 in Red Deer, Alberta.

2019 SaskFirst Ringette program is in the process with the recent selection of Darrell Liebrecht as Head Coach and Colleen Purdue and Kelly Markwart as our two Assistant Coaches.

The SaskFirst Management committee is currently seeking applications for the Team Manager position. **Interested candidates are required to submit their ringette resume outlining their experiences and suitability for this position by June 22, 2018 through email to executivedirector@ringettesask.com.**

Qualifications

- Certification under Ringette Canada's Manager Certification Program
- Experience in managing a high-performance team will be considered an asset

Individual qualities appropriate for this position

- Devoted, responsible, enthusiastic, and extremely motivated
- Highly developed interpersonal skills
- Capable of thinking and acting diplomatically
- Strong written and verbal communication skills
- Knowledge of team budgeting and accounting

Primary Responsibilities

- Commitment to this SaskFirst Program from June 2018- until after the CWG
- Time Commitment fluctuates between 2-5hrs/wk. during busy time
- Assist in the development of the budget with the RAS Executive Director.
- Assist in the preparation and competition sessions (this will include things such as facility rental, travel, accommodation arrangements, equipment purchase, securing of officials, etc.)
- In conjunction with RAS Executive Director, be responsible for the financial management of the team
- Liaise with the media in the promotion of the program, athletes, or events
- Develop timely and informative communications for distribution to athletes and parents
- Take a lead role in the solicitation of team sponsorship and team fundraising