



**QUÉBEC  
2027  
JEUX DU  
CANADA  
GAMES**



## **2027 Canada Winter Games MANAGER JOB POSTING**

Canada Winter Games is a multi-sport event held every four years with the inception of Ringette in 1991 in Charlottetown, PEI. Since then, the Ringette Association of Saskatchewan (RAS) has provided many athletes and team staff with the opportunity to participate in this unforgettable competition. The next Canada Winter Games will be held February 27 to March 14, 2027, in Quebec City.

The Canada Winter Games Committee is currently seeking applications for the Team Manager position. **Interested candidates are required to submit their ringette resume outlining their experiences and suitability for this position by Friday, June 27th, 2025, RAS Executive Director, Andrea Kozan at [executivedirector@ringettesask.com](mailto:executivedirector@ringettesask.com).**

The Team Manager will work closely with Head Coach, Daina Seymour, and the Ringette Saskatchewan CWG Assistant Coaches. In addition, the Team Manager will liaise with RAS Executive Director, Andrea Kozan, RAS Technical Director, Carrie Mandzuk, the Canada Winter Games Committee, and the Saskatchewan Games Council.

### **Qualifications**

- Certification under Ringette Canada's Manager Certification Program or willingness to become certified
- Experience in managing a high-performance team will be considered an asset

### **Individual qualities appropriate for this position**

- Highly organized
- Devoted, responsible, enthusiastic, and extremely motivated
- Highly developed interpersonal skills
- Capable of thinking and acting diplomatically
- Strong written and verbal communication skills
- Knowledge of team budgeting and accounting

## **Primary Responsibilities**

- Commitment to the Canada Winter Games Program from the date of appointment until March 31, 2027
- Time commitment will fluctuate between 2-5 hours/week during busy time
- Collaborate with CWG Team Staff, CWG Committee, CWG Treasurer, and RAS Staff in program development and budget.
- Assist in the preparation and competition sessions (including, but not limited to, facility rental, travel, accommodation arrangements, equipment purchase, securing of officials)
- Liaise with the media in the promotion of the program, athletes, or events
- Develop timely and informative communications for distribution to athletes and parents
- Take a lead role in the solicitation of team sponsorship and team fundraising

**Interested candidates are required to submit their ringette resume outlining their experiences and suitability for this position by Friday, June 27, 2025, to RAS Executive Director Andrea Kozan at [executivedirector@ringettesask.com](mailto:executivedirector@ringettesask.com)**