



# Ringette Association of Saskatchewan (RAS) Provincial Championships Policy

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Individuals and participants are expected to fulfill certain responsibilities and obligations including, but not limited to, complying with Ringette Saskatchewan policies, bylaws, rules and regulations, and Code of Conduct and Ethics. Irresponsible behaviour by Individuals can result in severe damage to the integrity of the Ringette Saskatchewan. Conduct that violates these values may be subject to sanctions pursuant to the Ringette Saskatchewan Discipline and Complaints Policy.

*“Individuals” – All categories of membership defined in the Ringette Saskatchewan Bylaws, as well as all individuals employed by, or engaged in activities with, the Ringette Saskatchewan including, but not limited to, athletes, coaches, convenors, officials, volunteers, managers, administrators, committee members, directors, and officers of the Ringette Saskatchewan*

## 1. DEFINITIONS

- The following terms have these meanings in this Policy:
  - Affiliated Player (AP) – an athlete who can be temporarily added to a higher-level (AA, A, B, C) or older age group (U14, U16, U19, 18+) within the same local association when needed. This can only happen if the athlete, their parents (if under 18), both team coaches, and the local association all agree. **APs must be listed on the rosters of both their regular team and the higher-level or older age group team for the entire season (i.e. must be included on both rosters submitted to Ringette Saskatchewan by local associations on November 2 of the current season).**
  - Pick-up Player (PU) – an athlete who can temporarily join another team for Provincial Championships only. **PUs are not on multiple rosters for the entire season, they are only added for Provincial Championships.** To qualify, the athlete must:
    - Be registered with Ringette Saskatchewan by December 31 of the current season
    - Be of eligible age
    - Currently registered to a team of the same or lower level (AA, A, B, C)
    - Live within the same local association boundaries
  - **NOTE: the use of Affiliated Players and Pick-Up Players at Provincial Championships are subject to Ringette Saskatchewan Board of Directors' approval.**
  - Registered Team – is a team with a minimum of seven (7) registered athletes and one (1) registered female coach. Players and coaches appearing on the roster must be registered with Ringette Saskatchewan by November 2 of the current season.
  - Registered Player – means they have paid all fees and provided all information necessary to Ringette Saskatchewan or a local association by December 31 of the current season.
  - Registered Coach – means they have completed all certifications pertaining to the Ringette Saskatchewan policies and bylaws by the December 31 of the current season deadline and they appear on a roster submitted to Ringette Saskatchewan by November 2 of the current season.

## 2. CRITICAL DATES

- The deadline for any AA, A, B, or C team to be registered with Ringette Saskatchewan to be eligible for Provincials is November 2 of the current season.
- The deadline for the Provincial Championship Entry Form and appropriate fees to be submitted to Ringette Saskatchewan is November 15 of the current season.
- The deadline for athletes to register with Ringette Saskatchewan to be eligible to compete in Provincial Championships is December 31 of the current season.
- The certification deadline for all bench staff is December 31 of the current season.
- The deadline for a Pick-Up Player to be registered with Ringette Saskatchewan is December 31 of the current season.
- The deadline for the Provincial Roster Form to be completed and submitted to Ringette Saskatchewan is January 31 of the current season.
- An injured athlete may be replaced upon producing a Doctor's memorandum from January 31 to the start of competition of the current season.

## 3. PROVINCIAL CHAMPIONSHIPS HOSTED

### a) AA Championships

- This Championship may be held for female teams in the U14, U16, and U19 age divisions.
- These Championships are open to teams who are registered as AA by November 2 of the current season. Teams compete in this Championship for the right to represent Saskatchewan at the Western Canadian Ringette Championships (U14) and the Canadian Ringette Championships (U16 and U19).
- All participants competing in this Championship must meet the participation requirements for the regional or national event for which they are attempting to qualify to attend.
- More than 2 teams must enter to hold a Championship in these divisions. Exceptions to this are teams playing off to attend the Canadian Ringette Championships and Western Canadian Ringette Championships.

### b) A Championships

- These Championships may be held annually for female, male, or co-ed teams in the U14, U16, U19 and 18+ age divisions.
- These Championships are for registered A level teams, or a team comprised of registered A and/or B athletes if a registered A team does not exist in the local association.
- The winners of the U16A, U19A and 18+A divisions will represent Saskatchewan at the Western Canadian Ringette Championships. The first place team will be Team Saskatchewan with the second place team being Team Host when applicable.
- More than 2 teams must enter to hold a Championship in these divisions. Exceptions to this are teams playing off to attend the Western Canadian Ringette Championships and the U14A division.

**c) B Championships**

- These Championships may be held for female, male, and co-ed teams in the U14, U16, U19 and 18+ age divisions.
- Teams must be registered as B at the Ringette Saskatchewan registration deadline to be eligible for this Championship.
- More than 2 teams must enter to hold a Championship in these divisions.

**d) C Championships**

- These Championships may be held for female, male, and co-ed teams in the 18+ age division.
- Teams must be registered as C at the Ringette Saskatchewan registration deadline to be eligible for this Championship.
- More than 2 teams must enter to hold a Championship in these divisions.

**4. ENTRY PROCEDURE****a) AA, A, B, and C Championships**

- Local Association Roster Deadline to Ringette Saskatchewan is November 2 of the current season.
  - Provincial Entry Deadline November 15 of the current season (provided by local associations).
  - Provincial Roster Deadline January 31 of the current season (provided by teams).
- The Local Association must complete a Provincial Championship Entry Form and submit the appropriate entry fees to the Ringette Saskatchewan office by November 15 of the current playing season.

**b) Travel Teams**

- Travel teams, double-carded teams, or other teams not in local league competition, are not eligible to enter Provincial Championships at any level or division.

**5. WITHDRAWING FROM A CHAMPIONSHIP**

- Any team withdrawing from a Championship between November 15 and December 15 will forfeit half their entry fee.
- Any teams withdrawing from a Championship after December 15 will forfeit their entire entry fee.

**6. TEAM ROSTERS & BENCH STAFF REQUIREMENTS****a) AA Championships**

- Teams will be allowed a maximum of five (5) bench staff, consistent with the requirements for the Western Canadian or Canadian Ringette Championships.
- All coaches must have attained their complete certification as per the Ringette Canada Coaching Certification Chart. All divisions require a minimum of one (1) certified female coach of 18 years or over. Teams are allowed a maximum of one (1) certified manager (not on the bench) and one (1) certified trainer. The certification deadline for all bench staff is December 31 of the current season.

- All teams must complete and submit a Provincial Championship Roster form to the Ringette Saskatchewan office by January 31 of the current playing season. The roster shall include a minimum of seven (7) and a maximum of 22 athletes for the Canadian Ringette Championships and a maximum of 18 athletes for the Western Canadian Ringette Championships.
- An athlete may only appear on one AA roster each season.
- Affiliate Players who are affiliated to a AA team, will only be allowed to participate as an athlete in one additional Provincial A Championship. Registered AA athletes are only allowed to compete in the Provincial AA Championship in the division in which they are registered.
- Individuals, who were released to participate on an A team in another association, may only appear on an A roster for the association in which they have been released to if their association of residence does not have an A team to accommodate them, or if they are not chosen to compete on that team.
- Individuals, who were released to participate on a AA team in another association, may only appear on an AA roster for the association in which they have been released to if their association of residence does not have an AA team to accommodate them, or if they are not chosen to compete on that team.
- U14AA teams may only add a goalie provided the team has only one (1) goalie on their roster as of January 31 of the current season.
- An injured athlete may be replaced on the roster after January 31, and up to the start of the competition, by producing a doctor's memorandum indicating their inability to play.

**b) A Championships**

- Teams will be allowed a maximum of five (5) bench staff, consistent with the requirements for the Western Canadian Ringette Championships.
- All coaches must have attained their complete certification as per the Ringette Canada Coaching Certification Chart. All divisions require a minimum of one (1) certified female coach of 18 years or over. Teams are allowed a maximum of one (1) certified manager (not on the bench) and one (1) certified trainer. The certification deadline for all bench staff is December 31 of the current season.
  - *NOTE: 18+A teams are only required to have a certified coach if intending to attend the Western Canadian Ringette Championships.*
- All teams must complete and submit a Provincial Championship Roster form to the Ringette Saskatchewan office by January 31 of the current playing season. The roster shall include a minimum of seven (7) and a maximum of 18 for the Western Canadian Ringette Championships.
- Athletes may only participate on one (1) team per Championship weekend.
- Individuals, who were released to participate on an A team in another association, may only appear on an A roster for the association in which they have been released to if their association of residence does not have an A team to accommodate them, or if they are not chosen to compete on that team.
- Player pick-ups must be of eligible age and the same or lower tier and may only appear on one A roster.

- Eligible player pick-ups include any registered athlete as of December 31 of the current season who resides within the boundaries of their zone and is of the appropriate age.
- An injured athlete may be replaced on the roster after January 31, up to the start of the competition, upon producing a doctor's memorandum indicating their inability to play.

**c) B & C Championships**

- Teams will be allowed a maximum of five (5) bench staff per team.
- All coaches must have attained their complete certification as per the Ringette Canada Coaching Certification Chart. All divisions require a minimum of one (1) certified female coach of 18 years or over. Teams are allowed a maximum of one (1) certified manager (not on the bench) and one (1) certified trainer. The certification deadline for all bench staff is December 31 of the current season.
- All teams must complete and submit a Provincial Championship Roster form to the Ringette Saskatchewan office by January 31 of the current playing season. The roster shall include a minimum of seven (7) and a maximum of 18 athletes.
- Athletes may only participate on one (1) team per Championship weekend.
- All teams can add one (1) goaltender to their roster, regardless of the team's roster size and whether or not that team already has a goaltender(s). These pick-up goaltenders must meet the player pick-up definition mentioned above and will only be allowed to participate as a goaltender and not a skater. Teams must apply to Ringette Saskatchewan to secure a goaltender from outside of their association. Teams can only dress 18 athletes for a game.
- An injured athlete may be replaced by a player pick-up on the roster after January 31, to total the roster to 12 skaters, upon producing a Doctor's memorandum indicating her/his inability to play. The replacement must be as outlined in the player pick-up definition above.
- Affiliate Players who are affiliated to one (1) other roster, must be on both rosters submitted to Ringette Saskatchewan as of November 2 of the current season to be allowed to participate in the Provincial B Championship.
- The registered roster as of November 2 must not exceed 18 athletes including Affiliate Players.

## **7. MANAGER AND TRAINER CERTIFICATION**

**a) Criteria for Participating as a Manager**

- All persons designated as managers must be certified under the Ringette Canada Managers Certification Program by January 31 of the current season. There are no re-certification requirements once certification has been obtained.

**b) Criteria for Participating as a Trainer**

- All teams registered with Ringette Saskatchewan are able to have one (1) trainer registered on the team staff. The trainer must be 18 or older and are a member of the team bench staff.
- To be a trainer, Standard First Aid or higher is required. Current certification in one or more of the following will deem and individual eligible to register as a trainer with Ringette Saskatchewan:
  - Medical doctor/medical student
  - Registered nurse (RN) or licensed practical nurse (LPN)

- Firefighter
  - Athletic therapist, physical therapist, or sport first responder
  - EMT
  - RCMP or Police Officer
  - Equivalency for any certified standard first aid course (such as St. John Ambulance or Red Cross)
- Proof of certification must be submitted to Ringette Saskatchewan by December 31 of the current season.

## 8. PROVINCIAL CHAMPIONSHIP RULES AND REGULATIONS

- a) The Ringette Canada Official Rules will be enforced.
- b) All rules and regulations contained in the Ringette Saskatchewan Policy and Procedures Manual will apply in their entirety to this competition.
- c) All teams were required to submit rosters to the Ringette Saskatchewan office by January 31 of the current season for verification. Any changes to these rosters must be reported and approved by the Ringette Saskatchewan Board of Directors prior to the Championship. Therefore, only individuals on the approved rosters will be listed on the game sheets and allowed to participate.
- d) **A minimum of one member of the team staff listed on the game sheet must sign in for each game at the Ringette Saskatchewan control desk at the rink prior to the start of each game.**
- e) Home and visiting teams will be designated on all game sheets. If uniform colours conflict, the visiting team will be required to change. As noted on the team roster forms, teams will be required to wear their home jerseys unless otherwise determined by Ringette Saskatchewan.
- f) No jewelry (with the exception of medical alert items) will be permitted for any on-ice participant. Any athlete found to be wearing jewelry on the ice during the game will be assessed a Delay of Game penalty. This rule will be strictly enforced throughout the Championship.
- g) Teams must be ready to play at the scheduled game time.
- h) Teams will be allowed on the ice before the officials up to a maximum of 5 minutes prior to scheduled game time. Officials will not enter the ice surface until the scheduled game time.
- i) In the U14AA, U14A, U14B, U16A, U16B, U19A, U19B, 18+A, 18+B, and 18+C divisions, there will be a 3-minute warm-up before the game and a 2-minute break between periods. Teams must be ready to immediately start play when the 3-minute warm-up and 2-minute break between periods are complete. There will be no additional time allowed. Any team not ready to immediately start play at the end of the 3-minute warm-up or 2-minute break between periods will be assessed a Delay of Game penalty.
- j) In the U16AA and U19AA divisions, there will be a 3-minute warm-up before the game and a 30-second break between periods 1-2 and 3-4, and a 2-minute break between periods 2-3. Teams must be ready to immediately start play when the 3-minute warm-up and the 30-second or 2-minute break between periods are complete. There will be no additional time allowed. Any team not ready to immediately start play at the end of the 3-minute warm-up, 30-second or 2-minute break between periods will be assessed a Delay of Game penalty.

- k) All games in the U14AA, U14A, U14B, U16A, U16B, U19A, U19B, 18+A, 18+B, and 18+C divisions will consist of two 20-minute stop-time periods. All games in these divisions will be played until a winner is declared. In the event of a tie at the end of regulation time, consecutive 20-minute sudden victory periods will be played until a winner is declared. Possession of the ring to start the overtime period will be determined by a coin toss, with the home team calling. The team winning the coin toss will get the opening free pass and the other team will get the choice of ends. If additional overtime periods are required, possession of the ring for the opening free pass will alternate between teams. Teams will also exchange ends for each overtime period.
- l) All games in the U16AA and U19AA divisions will consist of four 10-minute stop-time periods. All games in these divisions will be played until a winner is declared. In the event of a tie at the end of regulation time, consecutive 10-minute sudden victory periods will be played until a winner is declared. Possession of the ring to start the overtime period will be determined by a coin toss, with the home team calling. The team winning the coin toss will get the opening free pass and the other team will get the choice of ends. If additional overtime periods are required, possession of the ring for the opening free pass will alternate between teams. Teams will also exchange ends for each overtime period.
- m) Teams are permitted one (1) thirty (30) second timeout per regulation play and one (1) additional thirty (30) second timeout per overtime period.
- n) Regulation game winners will be awarded 3 points, while the losing teams will receive 0 points. In the event of overtime, game winners will be awarded 2 points and losing teams will receive 1 point.
- o) All rules are at the sole discretion of the on-ice officials and officers/designates of Ringette Saskatchewan. Officials' judgement calls are not subject to protest.

## 9. TOURNAMENT STRUCTURE

In all divisions at all ages, the following series will be played to determine the two teams to participate in the Championship game.

- a) **Two (2) teams** – there shall be a best of three game playoff.
- b) **Three (3) teams** – a double round robin series will be played. The top two (2) teams advance to the Championship game; no bronze medal will be awarded.
- c) **Four (4) or Five (5) teams** – a single round-robin series will be played. Semi-Finals will be 1<sup>st</sup> place vs 4<sup>th</sup> place and 2<sup>nd</sup> place vs 3<sup>rd</sup> place. Winners of the semi-finals will advance to the gold medal game and defeated teams will advance to the bronze medal game.
- d) **Six (6) teams** – all teams will be put in a random draw to determine a team number of 1-6. Each team will play four (4) round robin games; Team 1 vs. 2, 4, 5 & 6, Team 2 vs. 1, 3, 4 & 6, Team 3 vs. 2, 4, 5 & 6, Team 4 vs. 1, 2, 3 & 5, Team 5 vs. 1, 3, 4 & 6, Team 6 vs. 1, 2, 3 & 5. Following round-robin play, teams will be ranked 1-6 based on points and the tie-breaker procedure. Semi-Finals will be 1<sup>st</sup> place vs. 4<sup>th</sup> place and 2<sup>nd</sup> place vs. 3<sup>rd</sup> place. Winners of the semi-finals will advance to the gold medal game and defeated teams will advance to the bronze medal game.
- e) **Seven (7) teams** – all teams will be put in a random draw to determine a team number of 1-7. Each team will play in four (4) round robin games; Team 1 vs. 4, 5, 6 & 7, Team 2 vs. 3, 5, 6 & 7,



Team 3 vs. 2, 5, 6 & 7, Team 4 vs. 1, 5, 6 & 7, Team 5 vs. 1, 2, 3 & 4, Team 6 vs. 1, 2, 3 & 4, Team 7 vs. 1, 2, 3 & 4. Following round-robin play, teams will be ranked 1-7 based on points and the tie-breaker procedure. Semi-Finals will be 1<sup>st</sup> place vs. 4<sup>th</sup> place and 2<sup>nd</sup> place vs. 3<sup>rd</sup> place. Winners of the semi-finals will advance to the gold medal game and defeated teams will advance to the bronze medal game.

- f) **Eight (8) teams** – the division will be divided into two (2) pools for round-robin play. The 1<sup>st</sup> place team of each pool will receive a bye to the semi-finals. The 2<sup>nd</sup> place team in Pool A will play the 3<sup>rd</sup> place team in Pool B, and the 2<sup>nd</sup> place team in Pool B will play the 3<sup>rd</sup> place team in Pool A. Winners of these games will move on to the semi-finals (winner of 2<sup>nd</sup> place Pool A vs 3<sup>rd</sup> place Pool B to play 1<sup>st</sup> place Pool B and winner of 2<sup>nd</sup> place Pool B vs 3<sup>rd</sup> place Pool A to play 1<sup>st</sup> place Pool A). Winners of the semi-finals will advance to the gold medal game and defeated teams will advance to the bronze medal game.

### Point Structure

All games will be played until a winner is declared. Teams will receive three (3) points for a win and zero (0) points for a loss in regulation play. If a game requires overtime (OT), teams will receive two (2) points for an OT win and one (1) point for an OT loss. The team with the most points in each division will be declared the 1<sup>st</sup> place team in that division. The 2<sup>nd</sup> place team is the team having the second highest number of points, etc.

### Shot Clocks in the 18+ Division

- Shot clocks will be used in the 18+A division.
- Shot clocks will not be used in the 18+B and 18+C divisions.
- *NOTE: In the 18+B division, shot clocks may be used if all participating teams agree to the use of shot clocks throughout the Championship.*

## 10. PARTICIPANT VERIFICATION

- A minimum of one member of the team staff listed on the game sheet must sign their game sheet before each of their games. This signature will verify that all individuals appearing on the bench as team staff correspond with those listed on the game sheet and that the identity of all athletes corresponds with the game sheet. Any team staff falsifying information or identities will be immediately dismissed from the competition and may face suspension by the Ringette Saskatchewan Board of Directors.

## 11. BREAKING OF TIES

### a) In Game

- All games will be played until a winner is declared.
- In the event of a tie at the end of regulation time, consecutive 20-minute (U14AA, U14A, U14B, U16A, U16B, U19A, U19B, 18+A, 18+B, and 18+C divisions) or 10-minute (U16AA and U19AA

divisions) sudden victory periods will be played until a winner is declared. Possession of the ring to start the overtime period will be determined by a coin toss, with the home team calling. The team winning the coin toss will get the opening free pass and the other team will get the choice of ends. If additional overtime periods are required, possession of the ring for the opening free pass will alternate between teams. Teams will also exchange ends for each overtime period.

- Teams are permitted one (1) thirty (30) second timeout per overtime period.

#### **b) In Standings**

- When two (2) or more teams have an equal number of points after the completion of any round, the highest of the tied teams will be determined in the following order, considering the Official Score of the games played in that round.
- These shall be followed in sequence until the tie is broken (i.e. one team is eliminated from the tie). Once one (1) team is eliminated from the tie, the procedure reverts back to A.
- This procedure, in most cases, will declare the team in the HIGHEST position. However, in some cases, the procedure will declare the LOWEST position between tied teams, and that team shall be dropped from the tie breaking procedure (e.g. the top two teams remain tied). In these cases, the procedure shall also revert back to A. in order to break the tie between those teams that remain tied.
- In all games the maximum difference (spread) between goals for and against in each game is seven (7) goals. This is the “Official Score”.
- In order to apply tie breaking rules A through D, all teams must have played each other in round robin play. If all teams have not played each other in round robin play, the tie breaking procedure will start at E.
- The following procedure will be followed:
  - A. The team with the most games won between the tied teams during the round robin will be ranked highest.
  - B. If still tied, the team with the most games won in regulation between the tied teams during the round robin will be ranked highest.
  - C. If still tied, the result of the head to head game between tied teams will be ranked the highest.
  - D. If still tied, the team having the least total goals against in games head to head between the tied teams during the round robin will be ranked highest.
  - E. If still tied, the team having the greatest positive difference between goals for and against in all games during the round robin will be ranked highest.
  - F. If still tied, the tied team with the least total goals against in all games during the round robin will be ranked highest.
  - G. If still tied, the team having the fewest penalty minutes in all round robin games will be declared the highest position.
  - H. If still tied, a coin toss will be used to break the tie.

#### **c) Mini Games**

- No mini games shall be used for Provincial Championships. Tie breaking in standings shall be as outlined above.

## 12. PROTESTS

### a) Protest and Grievance Committee

- The Official Supervisor will chair the Provincial Championship Protest and Disciplinary Committee. The Chair will appoint two (2) designates and one (1) alternate. A minimum of three (3) people must serve on this committee. This committee may include but is not limited to, representation from, a Ringette Saskatchewan Board member, an official participating in the Provincial Championship, Ringette Saskatchewan Executive Director or Technical Director.

### b) Circumstances for a Protest

- No protests shall be entertained against an official's judgment. Protests may be based on the belief that an infringement or misrepresentation of the rules was applied.

### c) Protest Procedures

- A Protest must be submitted in writing along with a \$100 deposit (cash, money order, or certified cheque) to a Ringette Saskatchewan representative within thirty (30) minutes upon completion of the game they are protesting. The Protest and Grievance Committee will immediately notify the coach of the non-filing team of receipt of the same. The Committee will meet within two (2) hours of notification of the protest. Should an unforeseen circumstance not allow the committee to meet before the next game of the suspended individual, that individual will remain suspended until the committee may meet. The Committee may address on-ice officials, minor officials, and one representative from each team.
- The decision of the Protest and Grievance Committee will be communicated to both teams within one (1) hour of the Committee's meeting. The decision is final and non-appealable. If the protest is upheld a refund of the \$100 bond will be granted.